



## ASSAM UNIVERSITY SILCHAR

Employment Notification No : **xxxxxxx**

Date : **18<sup>th</sup> July 2013**

A walk-in-interview will be conducted on **26<sup>th</sup> July 2013** for the following purely temporary post on contractual terms and consolidated salary at Assam University, Silchar. The candidates will have no claim for absorption or regular or further employment in the university. The university reserves the right to cancel the above walk-in-interview at any stage without assigning any reason.

### **Details of assignment and eligibility:**

#### **A. MIS cum Procurement Officer – 1 no. (Under TEQIP-11 at Triguna Sen School of Technology)**

- Eligibility: Candidate must have Master degree in Business Administration from a recognized University.
- Age should not be more than 35 years.
- Desirable1: At least 2 years experience in Procurement procedure and working knowledge of **MIS application**.
- Desirable2: Working experience in World Bank project under Central Funded Institutions (CFIs).
- Salary : Rs. 25000.00 per month (consolidated)

#### **B. Data entry Operator - 1 no. (Under TEQIP-11 at Triguna Sen School of Technology)**

- Eligibility: Candidate must be a Graduate in any discipline with Degree / Diploma in Computer application of min. six months duration..
- Age should not be more than 30 years.
- Desirable1: At least 2 years experience in data entry.
- Desirable2: Working experience in World Bank project under Central Funded Institutions (CFIs).
- Salary : Rs. 10000.00 per month (consolidated)

Candidates who are eligible for the posts may report at **11.00 A.M. on 26<sup>th</sup> July 2013 at Triguna Sen School of Technology, Assam University, Silchar** with all original testimonials and one attested copy of all documents.

Registrar ( i/c)  
Assam University