

# ALLAHABAD BANK

Head Office: 2, N.S. Road, Kolkata- 700 001

Under Zonal Office -Lakhimpur-kheri-----

[www.allahabadbank.in](http://www.allahabadbank.in)

**Engagement of office Assistant,Attendant & Watchman/Gardner  
on Contract Basis for ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN at –Lakhimpur-Kheri---**

**LAST DATE OF RECEIPT OF APPLICATIONS : 17.11.2012**

Allahabad Bank, a leading Public Sector Bank, invites applications from eligible candidates having the following qualifications for the posts as mentined below for our ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN at Lakhimpur-Kheri on **Contract basis strictly as per Contractual engagement policy of the Bank as follows.**

Sl.No	Name of the Post	No. of Vacancies	Age as on 01.10.12	Mode of engagement	Qualification & other requirements	Remunara tion	Place of Posting.
1	Office Assistant	2	21 to 35 years	a. on Contract basis. b. Selection will be made through interview	a. Graduate viz BSW/B.COM/B A WITH certificate in computer knowledge. b. Basic Knowledge in Accounts preferred	Rs. 10,000/-	<b>ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN Lakhimpur-kheri</b>
2	Attendant	1	18 to 35 years	a) On contract basis b) Selection will be made through interview.	Matriculation	Rs. 5000/-	<b>ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN Lakhimpur-Kheri</b>
3	Watchman cum Gardner	1	18 to 35 years	a) On contract basis b) Selection will be made through interview	Matriculation	Rs. 5000/-	<b>ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN Lakhimpur-kheri</b>

**1. TENURE:** The term of appointment will be initially for one year which may be extended further subject to merits as per Bank's policy.

**2. JOB PROFILE:** They shall be under administrative control of the Director of ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN Lakhimpur-Kheri. They will be responsible for over all development of ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN as per the guidelines of Bank / Govt. of india.

**3. SELECTION PROCEDURE:** The eligible candidates will be called for personal interview and decision of the Bank in this regard shall be final.

**4. SUBMISSION OF APPLICATION:** Applicants have to submit their applications in the standard format /profile to nearest ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN . Last date for receipt of application is 17.11.2012 No application shall be entertained beyond the stipulated date. Ineligible / incomplete applications will be rejected. Address the application, superscribing "**Application for the post of ----- along with employment exchange card** to : ALL BANK GRAMIN SWAROJGAR PRASIKSHAN SANSTHAN at **Aira Road,Near Mehta Millennium Hospial Lakhimpur** on or before - **17.11.2012**

**5. General Instructions :**

**a. The above engagement of staff is subject to the regulations of Contractual Engagement Policy of the Bank .**

b. Candidates must have their names registered with Local Employment Exchange.

c. For the post of Attendant & Watchman, preference will be given to the candidates residing in local area.

d. While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of engagement that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is/are detected even after engagement, his/her contractual engagement is liable to be terminated without any notice.

e. Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her right to be called for interaction/ interview.

Place :

Dated :

Asst.General Manager