



ALAGAPPA UNIVERSITY

(Reaccredited with 'A' Grade by NAAC)

KARAIKUDI – 630 003

DISTANCE EDUCATION EXAMINATIONS, DECEMBER 2012

NOTIFICATION

Last date for receipt of filled in Examination Applications - without fine	24.10.2012
Last date for receipt of filled in Examination Applications - with a fine of Rs.100/-	31.10.2012
Date of Commencement of Examinations	26.12.2012

- Examination application form and other details can be downloaded from the University web site: www.alagappauniversity.ac.in

Place: Karaikudi
Date: 10.10.2012

Dr. K. UTHAYASURIYAN
Controller of Examinations i/c



ALAGAPPA UNIVERSITY
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IMPORTANT INSTRUCTIONS

1. Please write the name of the centre with code number at which you want to write your theory examinations.

Name of the Exam Centre	Centre Code	Name of the Exam Centre	Centre Code	Name of the Exam Centre	Centre Code
Ambasamudram	01	Tenkasi	38	Nandyal	75
Aranthangi	02	Thanjavur	39	Nizamabad	76
Batlagundu	03	Theni	40	Rajahmundry	77
Chennai	04	Tiruchirapalli	41	Tirupati	78
Coimbatore	05	Tirunelveli	42	Vijayawada	79
Cumbum	06	Tirupattur(NA)	43	Visakhapatnam	80
Dharapuram	07	Tirupur	44	Vizianagaram	81
Dharmapuri	08	Tiruvannamalai	45	Mumbai	82
Dindigul	09	Tiruvarur	46	Pune	83
Erode	10	Tuticorin	47	Baripada	84
Hosur	11	Udumalpet	48	Bhuvanesar	85
Ramanathapuram	12	Vaniyambadi	49	Ranchi	87
Kancheepuram	13	Vellore	50	Surat	88
Kangayam	14	Villupuram	51	Alwar	89
Karaiikudi	15	Virudhunagar	52	Jaipur	90
Karur	16	Karaikal	53	Lucknow	91
Kovilpatti	17	Pondicherry	54	Varanasi	92
Krishnagiri	18	Calicut	55	Agartala	93
Kumbakonam	19	Kochi	56	Bahadurgarh	94
Madurai	20	Kottayam	57	Faridabad	95
Mannargudi	21	Tiruvananthapuram	58	Karnal	96
Mayiladuthurai	22	Bangalore	59	Mahendergarh	97
Nagercoil	23	Begapalli	60	Chandigarh	98
Namakkal	24	Belgaum	61	Dehradun	99
Neyveli	25	Bellary	62	Goa	100
Ooty	26	Bijapur	63	New Delhi	101
Palani	27	Devangere	64	Port Blair	102
Paramakudi	28	Hubli	65	Bhopal	103
Pennadam	29	KGF [Kolar Gold Field]	66	Nagpur	104
Pollachi	30	Mangalore	67	Rajapalayam	105
Pudukottai	31	Tumkur	68	Peravurani	106
Puliangudi	32	Anantapur	69	Cheyar	107
P.Velur	33	Bhimavaram	70	Raichur	109
Salem	34	Chittoor	71	Burdwan	110
Sankagiri	35	Hyderabad	72	Berhampur	111
Sivaganga	36	Karimnagar	73		
Surandai	37	Nalgonda	74		

- Please note that if any candidate has any course fees dues, his/her results will be withheld.
- Please note that examination centre once opted will not be changed under any circumstances. The University reserves the right to cancel any of the Centers/any particular course(s) due to administrative reasons. In such cases, the students of that particular Center/Course(s) will be allotted to the next nearest Centre.
- The examination fee to be paid are as follows

COURSES	RATES
UG/Diploma/Certificate Courses – per paper/Practical	: Rs.150/-each
PG/PG Diploma Courses – per paper	: Rs.175/-each
PG Courses Practical – per paper	: Rs.300/-each
PG Diploma Courses Practical– per paper	: Rs.175/-each
MBA/MCA/MA Education/MSc Computer Science - Project	: Rs.200/-each
Certificate fees (including Exam. Application Fee and Fee for Mark statement, Provisional certificate & Degree certificate.)	: Rs.300/-
(Certificate fees should be paid only during first appearance)	

(P.T.O.)

5. The fee should be paid in the form of Demand Draft drawn in favour of **THE REGISTRAR, ALAGAPPA UNIVERSITY** payable at **KARAIKUDI**. Fees previously paid if any, will not be adjusted for the current examination. The fees once paid will not be refunded or held over for subsequent examinations.
6. On the back of the Demand Draft please write your name, enrolment number and name of the course.
7. Please enclose **a self addressed stamped (Rs.10.00) envelope (size 26cm x 11cm) along with your application** for sending the information regarding the venue of the examination. On the left hand top of the envelope, write your Course name, Centre code and Enrolment number.
8. Write in the Hall Ticket the subject code of the papers for which you have applied now. (E.g.) If you want to write the 3rd paper of second year, write 23 against the column in the second year. Attach your passport size photograph in the space provided in the Hall Ticket.
9. The filled in examination application along with Demand Draft, Self – addressed stamped envelope and Hall Ticket should be sent to the **“CONTROLLER OF EXAMINATIONS, ALAGAPPA UNIVERSITY, KARAIKUDI – 630 003”** by Registered post. On the left hand top corner of the envelope write **“DISTANCE EDUCATION EXAMINATIONS”** followed by **the course name, centre code and enrolment number.**

Last date for receipt of filled in Application without fine	: 24.10.2012
Last date for receipt of filled in Application with a fine Rs.100/-	: 31.10.2012
Date of Commencement of Examinations	: 26.12.2012

Incomplete and late applications will be rejected. The University will not be responsible for loss or delay due to any reason. No correspondence in this regard will be entertained.

10. No Candidate will be permitted to appear for more than one course at a time.
11. Candidates are informed that all future correspondence regarding the issue of Mark Statements/ Certificates will be only to the address to which this communication is sent. **NO CHANGE OF ADDRESS WILL BE ENTERTAINED IN THIS REGARD.**
12. Revaluation of answer papers is permitted. The fees prescribed is Rs.400/-per paper for which revaluation is solicited. The fee should be paid by means of Demand Draft drawn in favour of the Registrar, Alagappa University. A requisition letter covering the details of the name of the candidate, enrolment number, course, subject for which revaluation is requested etc. should be sent to the Controller of Examinations, along with the Demand Draft for payment of the revaluation fees within 15 days from the date of publication of the results. Late applications will be summarily rejected.

ISSUE OF HALL TICKET

13. Hall Ticket will be sent to the respective Chief Superintendents of the examination centre concerned. The candidates are instructed to collect their Hall Tickets from the Chief Superintendents of the respective centres **two days** before the commencement of the examination on production of **IDENTITY CARD.**
14. Candidates should bring the Hall Ticket and Identity Card to the examination hall on all days of the examination and no candidate will be permitted to write the examination without the **HALL TICKET AND IDENTITY CARD.**
15. Change of examination centre shall not be permitted.