

**ADIKAVI NANNAYA UNIVERSITY
RAJAHMUNDRY**



From:

S.LINGA REDDY
Addl. Controller of Examination

Supdt./UGE/Notification/2013

Date : 25.10.2013

To

The Principals of All affiliated Colleges
East & West Godavari Districts

Sir/Madam,

Sub: AKNU -I Year and II Year UG Examination - Remittance of Examination Fee -
Forwarding of Examination Applications -Reg.

I am to inform you that the regular examinations for I and II year of BA , B.A(OL)/BCOM/B.Sc.,B.Sc(H.S),B.Sc(FT)/BBM and BCA regular/supplementary candidates are scheduled to be conducted in MARCH/April 2014 and the form of Examination Application is kept in the Website <http://www.nannayauniversity.info> and should pay extra fee of Rs 40/- (Rupees forty only) per candidate towards application registration fee with the usual examination fee and forwarded by concerned college principals.

The payment of Examination fee:

Name of the Course	Whole Examination Fee
<u>UG Course:</u>	
B.A ,BA(OL), & B.COM - I,II Years	750/-
B.Sc., B.Sc(H.S),B.Sc(FT) ,B.B.M& B.C.A - I,II Years	850/-
<u>Supplementary Candidates</u>	<u>Supplementary</u> Candidates also have to pay The same fees irrespective of their appearance for single or whole subjects.
Applications can be downloaded from the University website http://www.nannayauniversity.info an amount of Rs 40/-(Rupees Forty only) per candidate is to be paid extra towards registration of application.	

The schedule for the Payment of Examination Fee and submission of Examination Applications is as follows:

- a) Last date for payment of examination fee without fine 15-11-2013
- b) Submission of the examination application with a consolidated DDs in favour of the Registrar AKNU Course wise by the college through special messenger on or before 19-11-2013
- c) Last date for payment of fee with penal fee Rs 1000/- (Rupees One thousand only) 26-11-2013
- d) Submission of late fee application with DDs on or before. 29-11-2013
- e) Penal fee of Rs 2000/- (ten days before commencement of examination) only for theory.
- f) Penal fee payable by colleges for examination applications submitting by the principals after last date i.e after 29-11-2013 10,000/-
- (g) Practical Examination commences from 15-02-2014 to 28-02-2014
- (h) Date of commencement of theory examinations(first and second year) will be announced within a short period.
- (i) Further the principals are requested to send the duly filled in applications as a soft copy and hard copy using MS.Excel as given below.

Sno	Student Name (as per SC/or equivalent Certificate)	Gender ***	Father Name(As per SSC/or its Equivalent Certificate)	Course Code*	Group Code*	College Code*	Medium of study**	Second Language*	DOB (As per SSC/or its Equivalent certificate)	Religion*	Reservation category*	Fee Particulars Rs.

Note:

- (*)As Per Code Section
- (**)Telugu-Tel , English-Eng
- (***)Male-1,Female-2

The following points have to be observed while forwarding the examination applications:

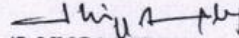
1. The application sent by the candidates either by post or submitted personally at the university office will not be entertained.
2. The Principals are requested to forward these applications along with nominal rolls to the extent of their sanctioned intake of course/subject/specialization etc., as recommend by the Dean,CDC , Adikavi Nannaya University, Rajahmundry. Applications received behind the sanctioned strength without nominal rolls and without consolidated DD separately for BA,

B.A(OL)/B.COM/B.Sc., B.Sc(H.S), B.Sc(FT)/BBM and BCA etc. will be summarily rejected without notice. Further the principals are requested to submit no dues certificate obtained from the CDC along with the examination applications.

3. Candidate should fill in all the columns .They should furnish their Name/Surname and date of birth as recorded in SSC or its equivalent examination in the columns specified.
4. The college may be instructed to fill in the subjects eligible for which they are appearing and medium of writing the examination and the examination and the group of specializations in the columns specified.
5. The College serial Nos. noted on the application of the candidates should correspond to the serial number furnished in the list of candidates sent for the each examination. It may be noted that remittance of examination fee without submission of applications within sufficient amounts will not be entitled the candidates to claim for registration .
6. The application of the students should bear the counter signature of the principal of the college concerned as a token of their verification ,correctness of all particulars and eligibility of the candidates for the examination in all respects to avoid rejection
7. The Principals are hereby requested to send separately the fee list and its demand drafts course wise i.e B.A, B.A(OL),B.Com, . B.Sc., B.Sc(H.S), B.Sc(FT)/ BBM and BCA etc.

Thanking you,

Yours sincerely


(S. LINGA REDDY)

ADDL. CONTROLLER OF EXAMINATIONS

Copy to
The UG Co-Ordinator
The Dean , Academic Affairs
The SM, Computer Centre..... for necessary action.
Web Master
PA to Registrar & PS to VC