



ANDHRA UNIVERSITY
SCHOOL OF DISTANCE EDUCATION
 VISAKHAPATNAM - 530 003 : ANDHRA PRADESH
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Prof. N.L.Narasimha Rao, M.Com.,Ph.D
 Director

Dt:1-03-2013

E-IV/SDE /1stYear MCA(2012-15)/ 2ndYear MCA(2011-14)Acad.Year PCP Schedule/Examinations

Dear Learner,

Registered Post

Sub: 1stMCA(12-15)/2ndMCA(11-14)Acad. Year PCP/Examinations and payment of Tuition fee-
 Intimation-Reg.,

Greetings from School of Distance Education.We are happy to inform you that the Personal Contact Programme for the 1stYear MCA(2012-15)/ 2ndYear MCA(2011-14)batch students is scheduled and Examinations Schedule (**tentative**)is as given below. As per the regulations attendance at **The Programme is Compulsory** and you will not be eligible to take the Year-end University Examinations without attending the personal Contact Program. You will have the benefit of an extensive review of all the subjects by well-experienced Faculty. In this connection you are instructed to report to the Course Co-Coordinator Dr.G.Samuel Vara Prasada Raju, Professor of Computer Science S.D.E on the first day of the Program at 10.00 am along with your Identity Card issued to you at the time of registration.

Name of the Course	PCP Spell - 2	Final Examinations(Tentative)	PCP and Examination Centre
MCA 1 st year (2012-15)	1 to 15-05-2013	9 th July to 22 nd July 2103	School of Distance Education Andhra University, Visakhapatnam
MCA 2 nd year(2011-14)	1 to 15-04-2013	25 th June to 8 th July 2103	
MCA 3 rd year(2010-13)	-----	17 th to 24 th June 2103	

Time-table and other details of the program will be supplied to you at the time of registration. You are advised to make your own arrangements for your stay during the programme period.

Payment of Tuition / Examination Fee:The Students of 2ndYear / 3rd year MCA Course of the academic year 2010-2013 and 2012-15 batches are hereby informed that they have to pay the Tuition fee/Examination fee by Demand draft (Crossed) drawn only in favour of the Registrar, Andhra University, Visakhapatnam, payable at Syndicate Bank, SDE Branch, Visakhapatnam-530003 or any Nationalized Bank payable at Visakhapatnam, or by paying cash directly at the Syndicate Bank in the premises of School of Distance Education, Andhra University, Visakhapatnam between 10.00 am. to 4.00 pm. on all working days and 10.00 am to 1.00 pm on Saturdays. The name of the candidate, code number and the purpose of the remittance should be clearly mentioned in the covering letter along with the Demand Draft. The students are advised to send the Demand Draft by Registered Post, duly furnishing the particulars such as full address, code number, D.D Number, Date, amount, Course of Study etc., on the reverse of the DD. S.B.I Bank Challans, Cheques, Money orders and Postal Orders will not be accepted. Defaulters of tuition fee to the School will not be supplied with the relevant reading material and their examination applications will not be registered for the ensuing examinations.

Important Note: Attendance at the Personal Contact Programme is Compulsory. Shortage of attendance will lead to non-admissibility to the Year-end Examinations. Internal Examinations for the subjects covered will be conducted during each Spell of the PCP Program. MCA 1st/2nd/3rd Year Students who secured less than 50% marks in both internal examination marks and assignment marks put together or absent to the Internal Examinations/Assignments in the previous attempts are only eligible to write the subsequent internal Examinations only after payment of required examination fee and other wise eligible as per the rules and regulations of Andhra University, Visakhapatnam. 2ndYear MCA Lateral entry students who got less than 50% marks in PGDCPA exempted subjects are advised to appear and improve their Percentage by writing internal and Assignments along with the regular students.

Payment of Tuition Fee (Rs.15,000) for MCA 2nd/3rd Year MCA Students	
Last date with out Fine	31-01-2013
With a fine of Rs.50/-	Up to 15-02-2013
With a fine of Rs.200/-	16-02-2013 onwards

With best wishes

Yours sincerely,

(Director)

Note: Please refer www.andhrauniversity.info/sde for further information.