

# ANDHRA UNIVERSITY

Telegrams : UNIVERSITY, WALTAIR  
Telephone : 0891-2844000  
Fax : 0891-2755324



All official letters, packages, etc. should be addressed to the Registrar by designation and not by name

No.E.III(Supdt)/U.G. Exams Notification/2012

Visakhapatnam  
Date.16-10-2012.

From:  
**THE REGISTRAR**

To  
The Principals of All Affiliated Colleges of Andhra University,

Sir/Madam,

Sub:- B.A., B.Com., B.Sc., and B.Sc.(Home Science), B.A. (O.L), B.C.A, B.E.M., B.B.M., and B.H.M. & C.T., U.G.D.P.Ed., B.P.Ed. – Conduct of Degree Examinations March/April, 2013 – Remittance of Examination fee & forwarding of Application – Regarding.

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It is hereby informed that all the students and Supplementary Candidates to download the applications from A.U. Website ([www.andhrauniversity.info/exams/appl.html](http://www.andhrauniversity.info/exams/appl.html)). All the candidates have to pay an amount of Rs.40/- (Rupees forty only) extra (over and above the examination fee) towards the registration of application and this application can be utilized for B.A., B.Com., B.Sc. and B.Sc. (Home Science), B.A. (O.L.), B.C.A., B.E.M., B.B.M., and B.H.M., & C.T., U.G.D.P.Ed., B.P.Ed. Regular Supplementary and Betterment candidates appearing for March/April, 2013 degree Examination.

### Examination Fee Structure for Undergraduate Courses.

Name of the course	First year			Second year			Third year		
	Whole Exams Fee Rs.	English Practicals Rs.	Total Rs.	Whole Exams Fee Rs.	English Practicals Rs.	Total Rs.	Whole Exams Fee Rs.	Certificates	Total Rs.
B. Sc	595	110	705	625	110	735	625	890	1515
B. A.	485	110	595	485	110	595	485	890	1375
B. Com.	485	110	595	485	110	595	485	890	1375

\*Includes the cost of Hitech. P.C. cum marks memo and Hitech Original Degree.

<p>application can be download from the University Website (<a href="http://www.andhrauniversity.info/exams/appl.html">www.andhrauniversity.info/exams/appl.html</a>) and an amount of Rs.40/- is to be paid extra towards registration of Application.</p>
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For the Supplementary candidates who appear the Examination after completion of the Course of study.

Each subject (Theory / Practical) for I year B.A., B.Sc. & B.Com. Rs.110/- (Rupees One hundred Ten only).

Each subject (Theory / Practical) for II year B.A., B.Sc. & B.Com. Rs.110/- (Rupees One hundred Ten only).

Each subject (Theory / Practical) for III year B.A. & B.Sc. Rs.220/- (Rupees Two hundred twenty only).

Each Subject for III year B.Com. Rs.110/- (Rupees One hundred ten only)

Stationary fee of Rs.165/- (One hundred and sixty five only) and Rs.40/- (Rupees Forty only) towards Registration of application Fees for B.A, B.Sc. and B.Com. Courses to be paid Extra.

English Practical III year supplementary candidates Rs.120/- (Rupees One hundred and twenty only)

Betterment fee Rs.440/- for each candidate in addition to examination fee.

Examination fees structure for Professional Courses:-

Name of the course	First year			Second year			Third year		
	Whole Exams Fee Rs.	English Practicals Rs.	Total Rs.	Whole Exams Fee Rs.	English Practicals Rs.	Total Rs.	Whole Exams Fee Rs.	Certificates	Total Rs.
BBM/BBA (Hons.)/BPEd./UGDPEd./BEM.BCA whole exams Semester/ Year end	515	110	625	515	--	515	515	890	1405

One Paper	115	165	--	280
Two Papers	230	165	--	395
Three Papers or more (Whole Examination Fee)	350	165	--	515
If the entire Semester is Project / Viva	535	--	--	--

All the degree examination applications have to be forwarded to the University as per the following schedule along with the consolidated D.D. separately course wise/group wise for B.A.,B.Sc.,B.Com and other courses towards examination fee.

- |       |  |   |            |
|-------|--|---|------------|
| i)    | Last date for payment of fees without fine   | - | 05-11-2012 |
| ii)   | Last Date for submission of Applications with Consolidated D.D. from Principals  | - | 08-11-2012 |
| iii)  | Last Date for payment of late fee<br>Penal Fee of Rs.1000/- (Rupees One thousand only)   | - | 14-11-2012 |
| iv)   | Last date for submission of late Applications along with Consolidated D.D. from Principals   | - | 17-11-2012 |
| V)    | Penal fee of Rs.2,000/- (Rupees Two thousand only)<br>10 days before commencement of examinations only for theory.                                   |   |            |
| vi)   | Rs.10,000/- (Rupees Ten thousand only) penal fee<br>Payable by colleges for examination applications<br>Received from the Principals after last date | - | 17-11-2012 |
| vii)  | a) English Practicals Commences from 21-01-2013 to 07-02-2013<br>b) Other Practicals Commences from 15-02-2013 to 28-02-2013                         |   |            |
| viii) | Date of Commencement of theory Examinations  | - | 04-03-2013 |

The applications sent by the candidates either by post or submitted personally at the University office will not be entertained and the applications submitted after the prescribed last date will not be entertained by the University under any circumstances.

The Principals are requested to forward these applications along with nominal rolls (proforma enclosed) to the extent of their sanctioned intake of the course/subject/specialization etc., as communicated by the Dean, CDC, Andhra University, Applications received beyond the sanctioned strength: without nominal rolls and without consolidated D.D. separately for B.A., B.Com. & B.Sc will be summarily rejected without notice. Further the principals are required to submit the No-Dues Certificate obtained from the C.II Section/CDC along with the examination Applications.

Please note the following points have to be observed while forwarding the examination applications:

- i) Candidates should fill in all the columns with their own hand writing in capital letters. They should furnish their names/surname and date of birth as recorded in SSC or its equivalent examination in the column specified.
- ii) The Principals of the colleges concerned are hereby requested to collect separately and amount of Rs.200/- (Rupees two hundred only) (towards recognition fee) per candidate together with necessary certificates, in case

of candidates who passed their qualifying examinations other than this University/Board of Intermediate Education, A.P., Hyderabad will in advance. They are to submit the same to the legal Section of A.U. in order to obtain RECOGNITION AND QUIVALENCY CERTIFICATE to study Degree Course with the group chosen and in turn to enclose the same certificate(s) to the examination application for Registration, otherwise such applications will be rejected.

- iii) The candidates should furnish the previous pass particulars invariably as mentioned in the applications.
- iv) THE PRINCIPALS ARE HEREBY REQUESTED TO SEE THAT ONLY THE ATTESTED XEROX COPIES TO SSC & INTERMEDIATE OR ITS EQUIVALENT CERTIFICATES ARE ENCLOSED TO FIRST YEAR EXAMINATIONS APPLICATIONS BY THE CANDIDATE.
- v) The candidates may be instructed to fill the subjects legibly for which they are appearing and the MEDIUM OF WRITING EXAMINATION, and group of specialization in the column specified.
- vi) The college serial number noted on the application of the candidates should correspond to the serial number furnished in the lists of candidates sent for each examination. It may be noted that remittance of examination fee without submission of application with insufficient amounts will not be registered.
- vii) The applications of the students should bear the COUNTERSIGNATURE OF THE PRINCIPAL of the college concerned with office seal as a token of their verification, correctness of particulars and eligibility of candidates for the examination in all respects, to avoid rejection.
- viii) While forwarding the applications, care should be taken that the applications of DEBARRED CANDIDATES are not forwarded unless the punishment period is over.
- ix) The Principals are hereby requested to send separately the examination fee list, RM list Rs.100/- (Rupees one hundred only) each candidate and its Demand Drafts course-wise and group-wise i.e., B.A./B.Sc./B.Com. etc.
- x) In view of the introduction of new procedure for obtaining the student data, the following points may be observed while processing the examination applications and publication of results.
- xi) The data relating to I year admitted students should be supplied in a CD (Fox Pro or D Base and hard copy along with filled-in-applications. It should be ensured that the data is 100% accurate by displaying the same on the notice board for verification of the students and correction of data, if any, before sending the CD to the University. The details of database structure should be prepared.

- xii) THE LANGUAGE OPTED IN PART-I AND GROUP SUBJECTS IN PART-II BY THE CANDIDATE SHOULD NOT BE CHANGED WHEN ONCE OPTED.
- xiii) The Principals are requested to see that the eligible candidates only appear for the examination for First time of I/II/III Year, SHOULD PAY THE EXAMINATION FEE IN FULL WHETHER THE CANDIDATE WRITES THE EXAMINATION OR NOT. The Principals are further requested to see that there should be a GAP OF ONE YEAR BETWEEN EACH YEAR of appearance.

Yours faithfully,

(Dr.K.SAMRAJYALAKSHMI)  
Special Registrar &  
Controller of Examinations

Copies to:

1. Dean of Examinations, P.G. & U.G., CAO, A.U.,
2. Director, School of Distance Education, A.U.
3. Special Officers (confidential Wing), CAO, A.U.
4. All the Officers of Examination Branch, A.U.
5. Dean, College Development Council, CAO, A.U.
6. All the Superintendents of Examination Branch, CAO, A.U.
7. S.I Section, CAO., A.U.
8. Secretary to the Vice-Chancellor & P.A. to the Registrar, CAO, A.U.,
9. Legal Section and Computer wing, Examinations, CAO., A.U.
10. All the Principal of the A.U. Colleges.
11. Superintendent, E.X Section, A.U.,
12. Webmaster, A.U. Website Office, A.U.

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## **PRESS RELEASE**

Applications are invited from eligible candidates for all courses of B.A.,B.Sc.,B.Com. and B.Sc. (Home Science), B.A. (O.L.) B.C.A., B.E.M., B.B.M., and B.H.M. & C.T., U.G.D.P.Ed., B.P.Ed. for the Registration for the Degree Examinations to be held in the month of March/April, 2013.

The I, II and III year regular college students and supplementary candidates are directed to pay the examination fee in the college concern, and submit their filled-in applications through the Principals of the respective colleges positively for registration as follows:

- |       |  |   |            |
|-------|--|---|------------|
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| ii)   | Last Date for submission of Applications with Consolidated D.D. from Principals  | - | 08-11-2012 |
| iii)  | Last Date for payment of with fee Penal Fee of Rs.1000/- (Rupees One thousand only)  | - | 14-11-2012 |
| iv)   | Last date for submission of late Applications along with Consolidated D.D. from Principals   | - | 17-11-2012 |
| v)    | Penal fee of Rs.2,000/- (Rupees Two thousand only) upto 10 days before commencement of examinations only for theory.                           |   |            |
| vi)   | Rs.10,000/- (Rupees Ten thousand only) penal fee Payable by colleges for examination applications Received from the Principals after last date | - | 17-11-2012 |
| vii)  | a) English Practicals Commences from 21-01-2013 to 07-02-2013<br>b) Other Practicals Commences from 15-02-2013 to 28-02-2013                   |   |            |
| viii) | Date of Commencement of theory Examinations  | - | 04-03-2013 |

The proforma of examination application is kept in the Website and can be downloaded from the Website ([www.andhrauniversity.info/exams/appl.html](http://www.andhrauniversity.info/exams/appl.html)) and should pay an extra fee of Rs.40/- (Rupees forty only) towards the examination application registration fee along with the usual examination fee and forwarded by the concerned college Principals.

The application sent by the candidates either by post or submitted personally at the University office will not be entertained and the applications submitted after the prescribed last date will not be entertained by the University under any circumstances.

(Dr.K.SAMRAJYALAKSHMI)  
Special Registrar &  
Controller of Examinations

Endt.No.E.III(Supdt.)/U.G./March/April,2013 Examinations, dated

30 Copies to P.R.O., C.A.O., A.U. with a request to arrange to publish the matter in all News Papers as NEWS Item and in the electronic media in Andhra University region.

Copies to:

1. Dean of Examinations, P.G. & U.G., C.A.O., A.U.
2. Director, School of distance Education, A.U.
3. Special Officers (Confidential wing), C.A.O., A.U.
4. All the Officers of Examination Branch, A.U.,
5. Dean, college Development Council, C.A.O., A.U.
6. All the Superintendents of Examination Branch, C.A.O., A.U.
7. S.I Section, C.A.O., A.U.
8. Secretary to the Vice-Chancellor & P.A. to the Registrar, C.A.O., A.U.
9. Legal Section and Computer wing, examinations, C.A.O., A.U.
10. All the Principals of the A.U. Colleges.
11. Superintendent, E.X Section, A.U.
12. Computer wing, Examination Branch, A.U.
13. Webmaster, A.U. Website Office, A.U.