

ANDHRA UNIVERSITY

No.E-VII(2)/MBA/2012
Visakhapatnam,



Date 20-11-2012

From:
THE REGISTRAR

To

1. The Principal, Colleges of Arts & Commerce, Andhra University, Visakhapatnam.
2. The Head, Department of Commerce & Management Studies, Andhra University, Visakhapatnam
3. The Special Officers of AU PG Centers of Kakinada, Tadepalligudem and Vizianagaram
4. All the Principals / Directors of AU Affiliated Colleges offering M.B.A. PG Course.

Sir/Madam,

Sub: MBA PG Course Examinations—1st. Semester MBA PG Course Examinations (2012-2014 admitted batch) Schedule—Applications Called for—Intimation-- Regarding.

Ref.: 1. Schedule/Academic Calendar received from the Head, Dept. of Com. & Mgt. Studies, and AU

2. Dated 15-11-2012 duly signed by the Chairman, BOS Commerce & Mgt., AU
2. Orders of the Vice-Chancellor, dated 17-11-2012.

* * * * *

I am by direction to inform you that the schedule for conduct of 1st. Semester MBA PG Course examinations (2012-2014 admitted batch) to be commence from **28th. January, 2013.**

The last date for payment of Fee and submission of applications is as follows:

Particulars	Examination fee to be paid			
		By the Candidate	Consolidated DD should be drawn on or before	Applications to be sent by the Principal to AU on or before
M.B.A. PG Course 1st. Semester	With-out late Fee	05-12-2012	06-12-2012	*07-12-2012
	With late fee of Rs.1,000/- (Rupees One thousand only) Between 1 st . to 7 th . Day	13-12-2012	14-12-2012	*15-12-2012

*If the examination applications are not received on the above dates, late fee of Rs.1,000/- (Rupees One thousand only) per candidate will be collected. Late applications will be accepted with a Penal Fee of Rs.2,000/- (Rupees Two thousand only) up-to One week before the commencement of Examinations subject to condition of availability of question papers.

You are requested to down load the application form from the AU website: <http://www.andhrauniversity.info/exams/appl.html>. and to remit Rs.40/- (Rupees Forty only) towards Registration Fee and to send a copy of nominal rolls in Hard and Soft copies in Excel or Foxpro format along with applications. The candidates from other university should submit the Migration Certificate in Original and Fee of Rs.250/- DD, and also request to send the Sessional / Internal Assessments marks on before 21-01-2013 failing which, the fine of Rs.1,000/- be imposed and the Hall-Tickets will not be issued.

Allotment of Registered Number for Example:

Year Code	(MBA) Course Code	College Code	(MBA (FT) Subject Code	Candidate's Number
112	2	002	02	001

S.No.	Name of the Candidate (As per SSC/10th. Class)	Name of the Father	Regd . No.	Sex	Subjects appearing	Fee Amount in Rupees
01.						

You are also requested that the student should write his/her name and father's name as per SSC/10th. Class in capital letters and to enclose the Xerox copy the Certificate.

Betterment Fee is Rs.500/- in addition to the examination fee.

Examination Fee Particulars:

Particulars	Examination Fee	Application Fee	Viva-Voce Fee	Total Fee
Whole Subjects	515-00	40-00	500-00	1,055-00
Two Subjects	395-00	40-00	- -	435-00
One Subject	280-00	40-00	- -	320-00

I request you to kindly inform the schedule to the students and teaching staff concerned and send the examination applications as per the above schedule and cooperate for the smooth conduct of ensuing examinations.

Thanking You,

Yours faithfully,

(MVSS PRAKASH)

Addl.controller of examinations

Copies to:

All Officers of Examinations Branch, AU

The Dean of Examinations (P.G. & Professionals), AU

The Chairman, BOS (Commerce & Mgt. Studies) and Head of the Dept. of Commerce & Mgt. Studies, AU

The Secretary to Vice-Chancellor and PA to Registrar, AU

The PRO, AU – for information and necessary action.

The Superintendents of A-VI, E-IX, E-X and S-I Sections - for necessary arrangements.

elishan/-